



# IMPORTANT PARENT/GUARDIAN/PUPIL INFORMATION EMERGENCY SCHOOL CLOSURE NOTIFICATION PROCEDURE FOR FLINTSHIRE SCHOOLS. V13

## Parents/guardians and pupils who have internet access

This is Flintshire County Council's current procedure for notifying parents/guardians and pupils when schools need to close at short notice due to adverse weather conditions or other emergencies. This procedure enables head teachers or nominated back up staff to enter emergency/unplanned school closure details directly onto the Flintshire Website at their earliest convenience via internet access. This ensures speed and accuracy of information, by having all emergency school closure notices in the one place. Parents etc. can then check the one source for all schools closed, especially where siblings are attending different schools. **(Please note schools may still use their own method also for supplying closure information i.e. School Website, Schools Call Voicemail, text service etc.)**

In order to find the Flintshire County Council webpage in times of severe weather emergencies etc. that could affect schools opening, please visit the website Home page [www.flintshire.gov.uk](http://www.flintshire.gov.uk). A link will direct you straight to the webpage with the full information details entered by the head teacher or the nominated back up staff.

[www.flintshire.gov.uk/schoolclosures](http://www.flintshire.gov.uk/schoolclosures)

**Please Note:** At **5.00PM** each day the information on the school closure website page will be deleted automatically. Head teachers from 5.30PM onwards, can then enter the next day's information regarding closure, if known in advance. Otherwise any new closure information will be entered early the following morning.

## Parents/guardians and pupils without internet

Please refer to schools own procedures for notifying parents without internet access.

## Email notification to parents/guardians/pupils

Flintshire County Council has set up additional assistance to parents/guardians/pupils who may wish to be notified by email of any school closures as soon as they are logged by the school on the Flintshire County Council website. To receive school closure email notification you will need to register your details and which schools you wish to be notified of on:-

[www.flintshire.gov.uk/schoolclousureregistration](http://www.flintshire.gov.uk/schoolclousureregistration)

## School Transport – Bad Weather

If your child/children are entitled to Free School Transport please refer to the School Transport webpage for information regarding bad weather conditions. Please visit [www.flintshire.gov.uk/schooltransport](http://www.flintshire.gov.uk/schooltransport) or phone Flintshire's School Transport Team on 01352 702511/704543.



# **GWYBODAETH BWYSIG I RIENI, GWARCHEIDWAID A DISGYBLION GWEITHDREFN HYSBYSU AM GAU YSGOL AR FRYS AR GYFER YSGOLION SIR Y FFLINT F13**

## **Rhieni/gwarcheidwaid a disgyblion sydd â chysylltiad rhyngrwyd**

Dyma weithdrefn bresennol Cyngor Sir y Fflint ar gyfer hysbysu rhieni/gwarcheidwaid a disgyblion pan fo angen cau ysgolion ar fyr rybudd oherwydd tywydd garw neu argyfyngau eraill. Mae'r weithdrefn hon yn galluogi penaethiaid neu staff wrth gefn dynodedig i fewnbynnu gwybodaeth am gau ysgol ar frys/ar fyr rybudd yn uniongyrchol ar wefan Sir y Fflint, cyn gynted ag y bo'n gyfleus iddyn nhw wneud hynny. Mae hyn yn sicrhau y darparir gwybodaeth gywir yn gyflym, a bod yr holl hysbysiadau ar gael yn yr un lle. Gall rhieni ac ati wirio un ffynhonnell i weld a yw ysgol ar agor, sy'n arbennig o gyfleus os oes ganddyn nhw blant yn mynychu gwahanol ysgolion. **(Mae'n bosibl y bydd ysgolion hefyd yn defnyddio eu dulliau eu hunain i ddarparu gwybodaeth am orfod cau'r ysgol e.e. gwefan yr ysgol, neges llais, gwasanaeth neges destun).**

Er mwyn dod o hyd i dudalen Cyngor Sir y Fflint pan fo tywydd garw ac achosion eraill a all arwain at gau ysgol, ewch i dudalen hafan y wefan, sef [www.siryfflint.gov.uk](http://www.siryfflint.gov.uk). Bydd dolen ar gael i'ch cyfeirio chi at y dudalen a fydd yn cynnwys gwybodaeth lawn gan benaethiaid neu'r aelod dynodedig o staff.

**[www.flintshire.gov.uk/schoolclosures](http://www.flintshire.gov.uk/schoolclosures)**

**Sylwch:** Am **5.00PM** pob diwrnod bydd yr wybodaeth ar y dudalen 'ysgolion ar gau' yn cael ei dileu'n awtomatig. Felly, o 5.30PM ymlaen, gall penaethiaid nodi gwybodaeth y diwrnod canlynol ar gau'r ysgol, os yw'r wybodaeth honno ar gael. Fel arall, bydd gwybodaeth am ysgolion ar gau yn cael ei mewnbynnu'r bore canlynol.

## **Rhieni/gwarcheidwaid a disgyblion heb gysylltiad rhyngrwyd**

Gwelwch weithdrefnau'ch ysgol ar gyfer hysbysu rhieni heb gysylltiad rhyngrwyd.

## **Hysbysiad drwy e-bost i rieni/gwarcheidwaid/disgyblion**

Mae Cyngor Sir y Fflint wedi sefydlu cymorth ychwanegol i rieni/gwarcheidwaid/disgyblion sy'n dymuno derbyn hysbysiad drwy e-bost os yw ysgol ar gau. Byddant yn derbyn yr e-bost ar ôl i'r wybodaeth gael ei mewnbynnu ar wefan Cyngor Sir y Fflint. I dderbyn negeseuon e-bost o'r fath bydd arnoch chi angen cofrestru'ch manylion a nodi pa ysgolion yr hoffech chi dderbyn gwybodaeth amdanynt.

**[www.flintshire.gov.uk/schoolclosuresregistration](http://www.flintshire.gov.uk/schoolclosuresregistration)**

## **Cludiant i'r Ysgol – Tywydd Garw**

Os yw'ch plentyn/plant yn gymwys i dderbyn cludiant am ddim i'r ysgol, ewch i dudalen we Cludiant i'r Ysgol i dderbyn gwybodaeth am dywydd garw. Ewch i [www.flintshire.gov.uk/schooltransport](http://www.flintshire.gov.uk/schooltransport) neu ffoniwch Dîm Cludiant i'r Ysgol Sir y Fflint ar 01352 702511/704543.